

Equipment Parking

Code: ANCMF-AU-I-EP-01 • Facility: Industrial • Frequency: daily

Scope of Work

- Remove all debris and rubbish from the parking area.
- Sweep and mop the entire floor surface using appropriate cleaning solutions.
- Sanitise all high-touch surfaces, including door handles and control panels.
- Dust and wipe down all visible surfaces, including walls and equipment.
- Ensure all drains and water outlets are free from blockages and clean.
- Inspect and clean any signage for visibility and cleanliness.
- Use colour-coded cleaning systems to prevent cross-contamination.

Method

1. Begin by removing all visible rubbish and debris, placing it in designated rubbish bins.
2. Sweep the entire area to remove dust and loose dirt.
3. Prepare a mop with a suitable industrial cleaning solution and mop the floor thoroughly.
4. Use a sanitising spray on all high-touch surfaces and wipe with a clean cloth.
5. Dust all surfaces using a microfibre cloth to capture fine particles.
6. Check and clean all drains, ensuring they are free from obstructions.
7. Inspect signage and clean with a damp cloth to maintain visibility.

Equipment

- Industrial broom and dustpan
- Microfibre cloths
- Mop and bucket with industrial cleaning solution
- Sanitising spray
- Colour-coded cleaning cloths
- Rubbish bins
- Personal protective equipment (PPE)

Quality Criteria

Performance Level	Criteria
Excellent	No visible debris or dust; floors are spotless and dry; all surfaces are sanitised and free from smudges; drains are clear and odour-free; signage is clean and legible.
Good	Minor dust or debris in corners; floors are clean with minimal streaks; most surfaces are sanitised; drains are mostly clear; signage is mostly clean and legible.
Pass	Noticeable dust or debris; floors have visible streaks; some surfaces are not sanitised; drains have minor blockages; signage is somewhat legible.
Fail	Significant debris or dust; floors are dirty or wet; surfaces are unsanitised; drains are blocked; signage is illegible.