

Effluent Treatment

Code: ANCMF-AU-I-ET-01 • Facility: Industrial • Frequency: daily

Scope of Work

- Sanitising all surfaces, including floors, walls, and equipment.
- Removing rubbish and ensuring proper disposal in designated bins.
- Cleaning and sanitising all taps and sinks.
- Mopping floors with appropriate disinfectant solutions.
- Dusting and wiping down all accessible surfaces.
- Ensuring all drains are free from blockages and clean.
- Implementing a colour-coded cleaning system to prevent cross-contamination.

Method

1. Prepare the area by removing any loose debris and placing signage to indicate cleaning in progress.
2. Use a trolley to transport cleaning supplies and equipment to the site.
3. Apply a suitable disinfectant to all surfaces, allowing appropriate contact time as per manufacturer's instructions.
4. Scrub surfaces with a brush or cloth, focusing on high-touch areas.
5. Rinse surfaces with clean water and dry with a clean cloth.
6. Mop floors using a disinfectant solution, ensuring even coverage.
7. Dispose of rubbish in designated bins and replace bin liners.
8. Inspect the area to ensure all tasks are completed to standard.

Equipment

- Cleaning trolley
- Disinfectant solutions
- Rubbish bins and liners
- Colour-coded cloths and mops
- Brushes and scrubbing pads
- Personal protective equipment (PPE)

Quality Criteria

Performance Level	Criteria
Excellent	No visible dirt or stains; all surfaces are sanitised and dry; no odours present; drains are clear and free-flowing.
Good	Minor traces of dirt; surfaces are mostly sanitised and dry; slight odour may be present; drains are mostly clear.
Pass	Visible dirt in low-traffic areas; surfaces are partially sanitised; noticeable odour; drains are functional but may have minor blockages.
Fail	Visible dirt and stains; surfaces are not sanitised; strong odour present; drains are blocked or overflowing.