

Service Road

Code: ANCMF-AU-I-SR-01 • Facility: Industrial • Frequency: daily

Scope of Work

- Remove all rubbish and debris from the service road.
- Sweep and mop the entire surface area to remove dirt and grime.
- Sanitise high-touch areas such as gates and handles.
- Ensure all drains and gutters are free from blockages and debris.
- Inspect and clean any signage for visibility and cleanliness.
- Remove any graffiti or markings from surfaces.

Method

1. Begin by collecting all visible rubbish and debris using a trolley and dispose of it in the appropriate rubbish bins.
2. Sweep the entire service road using a broom to remove loose dirt and dust.
3. Prepare a mop bucket with a suitable cleaning solution and mop the surface thoroughly.
4. Use a sanitising spray on high-touch areas and wipe with a clean cloth.
5. Check all drains and gutters, removing any blockages with a brush or similar tool.
6. Clean signage using a mild detergent and water, ensuring no streaks or residue remain.
7. Use a graffiti remover for any markings, following product instructions carefully.

Equipment

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| • Broom | • Cleaning cloths | • Graffiti remover |
| • Mop and bucket | • Trolley | • Brush for drains |
| • Sanitising spray | • Rubbish bins | |

Quality Criteria

Performance Level	Criteria
Excellent	Service road is completely free of rubbish, debris, and stains. All high-touch areas are sanitised and free of visible marks. Drains and gutters are clear with no blockages. Signage is clean and legible with no streaks.
Good	Minor amounts of dust or debris may be present, but no significant rubbish. High-touch areas are mostly clean with minimal marks. Drains and gutters are mostly clear. Signage is mostly clean and legible.
Pass	Some rubbish or debris is present but does not obstruct use. High-touch areas have some marks. Drains and gutters have minor blockages. Signage is readable but may have some streaks.
Fail	Significant rubbish or debris obstructs use. High-touch areas are visibly dirty. Drains and gutters are blocked. Signage is unreadable due to dirt or streaks.