

Truck Parking

Code: ANCMF-AU-I-TP-01 • Facility: Industrial • Frequency: daily

Scope of Work

- Remove all rubbish and debris from the parking area.
- Sweep and mop the parking surface to remove dirt and stains.
- Sanitise any touchpoints such as ticket machines and entry/exit barriers.
- Clean and sanitise any public amenities such as toilets and wash basins.
- Ensure all rubbish bins are emptied and cleaned.
- Inspect and clean any signage for visibility and cleanliness.
- Remove any graffiti or unauthorised posters.

Method

1. Conduct a visual inspection of the area to identify cleaning needs.
2. Use a colour-coded cleaning system to prevent cross-contamination.
3. Begin by removing all visible rubbish and debris.
4. Sweep the entire parking area using a broom or mechanical sweeper.
5. Mop the surface with a suitable cleaning solution, focusing on stained areas.
6. Sanitise touchpoints with a disinfectant spray and cloth.
7. Clean and sanitise public amenities using appropriate cleaning agents.
8. Empty and clean rubbish bins, replacing liners as needed.
9. Inspect and clean signage using a mild detergent and water.
10. Remove graffiti using a graffiti remover and cloth.

Equipment

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| • Broom and dustpan | • Disinfectant spray | • Rubbish bin liners |
| • Mechanical sweeper | • Cleaning cloths | • Colour-coded cleaning tools |
| • Mop and bucket | • Graffiti remover | |

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are spotless, no rubbish or debris visible, all touchpoints are sanitised, and amenities are pristine. Signage is clear and free of marks. No graffiti present.
Good	Minor dirt or stains on surfaces, minimal rubbish or debris, most touchpoints sanitised, amenities are clean. Signage is mostly clear. Minimal graffiti present.
Pass	Noticeable dirt or stains, some rubbish or debris, some touchpoints sanitised, amenities are usable but not spotless. Signage is legible. Some graffiti present.
Fail	Significant dirt or stains, excessive rubbish or debris, touchpoints not sanitised, amenities are dirty. Signage is obscured. Graffiti is prevalent.