

Transformer Yard

Code: ANCMF-AU-I-TY-01 • Facility: Industrial • Frequency: daily

Scope of Work

- Remove all rubbish and debris from the yard.
- Dust and wipe down all surfaces, including transformers and control panels, using appropriate cleaning agents.
- Sanitise high-touch areas such as handrails and door handles.
- Sweep and mop all walkways and access paths.
- Ensure all drains and water collection points are clear of debris.
- Inspect and clean any signage for visibility and cleanliness.

Method

1. Conduct a preliminary inspection to identify areas requiring attention.
2. Use a colour-coded cleaning system to prevent cross-contamination.
3. Remove rubbish using a trolley and dispose of it in designated rubbish bins.
4. Dust surfaces with microfibre cloths, starting from the highest points and working downwards.
5. Sanitise high-touch areas with an approved disinfectant.
6. Sweep walkways with a broom, followed by mopping with a suitable cleaning solution.
7. Clear drains and water collection points using appropriate tools.
8. Wipe down signage with a damp cloth to ensure clarity and cleanliness.

Equipment

- Microfibre cloths
- Broom and mop
- Colour-coded cleaning agents
- Disinfectant
- Trolley for rubbish collection
- Personal protective equipment (PPE)
- Drain cleaning tools

Quality Criteria

Performance Level	Criteria
Excellent	No visible dust or debris; all surfaces are spotless and sanitised; high-touch areas are disinfected; walkways are clean and dry; drains are clear; signage is legible and clean.
Good	Minor dust or debris in non-critical areas; surfaces are mostly clean; high-touch areas are sanitised; walkways are mostly clean; drains are mostly clear; signage is mostly legible.
Pass	Noticeable dust or debris; surfaces are generally clean; high-touch areas are occasionally sanitised; walkways have some dirt; drains have minor blockages; signage is somewhat legible.
Fail	Significant dust or debris; surfaces are dirty; high-touch areas are not sanitised; walkways are dirty or wet; drains are blocked; signage is illegible.