

Amphitheatre

Code: ANCMF-AU-R-A-03 • Facility: Retail • Frequency: daily

Scope of Work

- Dusting of all surfaces including seating, railings, and stage area.
- Vacuuming of carpeted areas and spot cleaning as necessary.
- Mopping of hard floors with appropriate cleaning solutions.
- Sanitising of high-touch surfaces such as handrails, door handles, and seating areas.
- Emptying and sanitising of rubbish bins.
- Cleaning of glass surfaces and windows to remove smudges and fingerprints.
- Removal of cobwebs and dust from ceilings and corners.
- Ensuring all cleaning activities adhere to colour-coded cleaning systems to prevent cross-contamination.

Method

1. Begin by dusting all surfaces using microfibre cloths to capture dust effectively.
2. Vacuum carpeted areas using a HEPA-filter vacuum to maintain air quality.
3. Mop hard floors with a neutral pH cleaner, ensuring no residue is left.
4. Sanitise high-touch surfaces with a hospital-grade disinfectant.
5. Empty rubbish bins and replace liners, ensuring bins are sanitised.
6. Clean glass surfaces using a streak-free glass cleaner.
7. Inspect and remove cobwebs using an extendable duster.
8. Ensure all cleaning tools are cleaned and stored properly after use.

Equipment

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| • Microfibre cloths | • Hospital-grade disinfectant | • Extendable duster |
| • HEPA-filter vacuum | • Rubbish bin liners | • Colour-coded cleaning trolleys |
| • Mop and bucket with neutral pH cleaner | • Streak-free glass cleaner | |

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free of dust and debris; floors are spotless with no visible stains; high-touch areas are sanitised and free of smudges; glass surfaces are clear with no streaks; rubbish bins are empty and sanitised; no cobwebs present.
Good	Minor dust on surfaces; floors have minimal stains; high-touch areas are mostly sanitised; glass surfaces have minor streaks; rubbish bins are empty but not sanitised; few cobwebs present.
Pass	Noticeable dust on surfaces; floors have visible stains; high-touch areas are partially sanitised; glass surfaces have visible streaks; rubbish bins are not emptied; cobwebs are noticeable.
Fail	Heavy dust accumulation; floors are dirty with multiple stains; high-touch areas are not sanitised; glass surfaces are dirty; rubbish bins are overflowing; cobwebs are widespread.