

Car Wash

Code: ANCMF-AU-R-CW-01 • Facility: Retail • Frequency: daily

Scope of Work

- Cleaning and sanitising of all customer and staff areas, including waiting areas and toilets.
- Regular removal of rubbish and debris from all areas, including car wash bays.
- Wiping and sanitising of all high-touch surfaces, such as door handles, taps, and payment terminals.
- Mopping and vacuuming of floors to remove dirt, water, and other residues.
- Cleaning of windows and glass surfaces to ensure clarity and streak-free finish.
- Ensuring all cleaning supplies and equipment are stored safely and correctly.

Method

1. Begin by removing all rubbish and debris from the area, placing it in the appropriate rubbish bins.
2. Use a colour-coded cleaning system to prevent cross-contamination, starting with the least soiled areas.
3. Sanitise all high-touch surfaces using an appropriate disinfectant, ensuring contact time as per manufacturer's instructions.
4. Vacuum and mop floors, using a wet/dry vacuum for water and a mop for any remaining residues.
5. Clean windows and glass surfaces using a glass cleaner and microfibre cloth for a streak-free finish.
6. Inspect all areas to ensure compliance with quality criteria and rectify any deficiencies immediately.

Equipment

- Colour-coded cleaning cloths and mops
- Wet/dry vacuum cleaner
- Microfibre cloths
- Glass cleaner
- Disinfectant spray
- Rubbish bins and liners
- Cleaning trolley

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free from dirt, dust, and streaks. No odours present. Floors are dry and free from debris. High-touch surfaces are sanitised and free from smudges.
Good	Most surfaces are clean with minor smudges or dust. No strong odours. Floors are mostly dry with minimal debris. High-touch surfaces are mostly sanitised.
Pass	Surfaces are generally clean but may have visible dust or smudges. Mild odours may be present. Floors have some debris. High-touch surfaces have been sanitised but may have missed spots.
Fail	Surfaces are visibly dirty or dusty. Strong odours present. Floors are wet or have significant debris. High-touch surfaces are not sanitised.