

Multi-level Parking

Code: ANCMF-AU-R-MP-01 • Facility: Retail • Frequency: daily

Scope of Work

- Remove rubbish and debris from all parking levels, stairwells, and lifts.
- Sweep and mop all floors, including ramps and staircases.
- Wipe down and sanitise all touchpoints, including lift buttons, handrails, and ticket machines.
- Clean and sanitise all public toilets within the parking facility.
- Dust and clean signage, lighting fixtures, and ventilation grilles.
- Ensure all rubbish bins are emptied and cleaned.
- Remove any graffiti or markings from walls and surfaces.
- Inspect and clean all entry and exit points, including boom gates and ticket dispensers.

Method

1. Conduct a preliminary inspection to identify areas requiring immediate attention.
2. Use a colour-coded cleaning system to prevent cross-contamination between different areas.
3. Begin by removing all visible rubbish and debris, placing it in designated rubbish bins.
4. Sweep all floors using a broom or mechanical sweeper, followed by mopping with a suitable cleaning solution.
5. Wipe down and sanitise all touchpoints using a disinfectant spray and microfibre cloth.
6. Clean toilets using appropriate toilet cleaning solutions and tools, ensuring all surfaces are sanitised.
7. Dust all surfaces, including signage and lighting fixtures, using a duster or microfibre cloth.
8. Empty and clean rubbish bins, replacing liners as necessary.
9. Remove graffiti using a graffiti remover and cloth, ensuring no damage to surfaces.
10. Conduct a final inspection to ensure all areas meet the required cleanliness standards.

Equipment

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| • Broom and dustpan | • Disinfectant spray | • Graffiti remover |
| • Mechanical sweeper | • Toilet cleaning solutions and tools | • Cleaning trolley |
| • Mop and bucket | • Duster | |
| • Microfibre cloths | • Rubbish bin liners | |

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are spotless with no visible dirt or debris. Touchpoints are sanitised and free of smudges. Floors are clean and dry with no streaks. Rubbish bins are empty and odour-free. No graffiti or markings present.
Good	Minor dirt or debris present in less than 5% of the area. Touchpoints are mostly clean with minimal smudges. Floors are mostly clean with minor streaks. Rubbish bins are mostly empty with minimal odour. Minimal graffiti or markings present.
Pass	Visible dirt or debris present in less than 10% of the area. Touchpoints have some smudges. Floors have visible streaks. Rubbish bins are not overflowing but have some odour. Some graffiti or markings present.
Fail	Visible dirt or debris present in more than 10% of the area. Touchpoints are visibly dirty. Floors are dirty with significant streaks. Rubbish bins are overflowing and have strong odour. Significant graffiti or markings present.