

Waste Bin Storage

Code: ANCMF-AU-R-WBS-01 • Facility: Retail • Frequency: daily

Scope of Work

- Remove all rubbish from bins and replace bin liners.
- Sanitise bin surfaces and surrounding areas to prevent odours and contamination.
- Sweep and mop floors to remove debris and spills.
- Wipe down walls and doors to remove marks and stains.
- Ensure proper segregation and disposal of waste according to Australian waste management guidelines.
- Inspect for pest activity and report any findings to management.

Method

1. Use a colour-coded cleaning system to prevent cross-contamination.
2. Remove rubbish and replace liners using a trolley for ease of transport.
3. Sanitise bins and surrounding areas with an appropriate disinfectant.
4. Sweep the floor thoroughly, then mop using a neutral detergent.
5. Wipe walls and doors with a damp cloth and suitable cleaner.
6. Ensure all waste is disposed of in accordance with local regulations.

Equipment

- Colour-coded cleaning cloths and mops
- Trolley for waste transport
- Broom and dustpan
- Bin liners
- Personal protective equipment (PPE)
- Neutral detergent and disinfectant

Quality Criteria

Performance Level	Criteria
Excellent	All bins are empty, sanitised, and odour-free. Floors are spotless with no visible debris or stains. Walls and doors are free of marks. No pest activity detected.
Good	Bins are empty and sanitised with minimal odour. Floors have minor debris or stains. Walls and doors have few marks. No pest activity detected.
Pass	Bins are emptied but may have slight odour. Floors have some debris or stains. Walls and doors have noticeable marks. No pest activity detected.
Fail	Bins are not emptied or sanitised, with strong odour present. Floors have significant debris or stains. Walls and doors are heavily marked. Pest activity detected.