

Bar

Code: ANCMF-AU-TH-B-02 • Facility: Transportation Hub • Frequency: daily

Scope of Work

- Dusting of all surfaces including bar counters, shelves, and seating areas.
- Sanitising of all high-touch surfaces such as taps, door handles, and payment terminals.
- Vacuuming and mopping of floors to remove dirt and spills.
- Cleaning and sanitising of glassware and utensils.
- Emptying and sanitising rubbish bins.
- Cleaning and polishing of mirrors and glass surfaces.
- Spot cleaning of walls and skirting boards.
- Restocking of cleaning supplies and consumables.

Method

1. Begin by dusting all surfaces using a microfibre cloth, ensuring all dust and debris are removed.
2. Sanitise high-touch surfaces with a disinfectant solution, following the manufacturer's instructions for contact time.
3. Vacuum the floor using a commercial-grade vacuum cleaner, paying special attention to corners and under furniture.
4. Mop the floor with a neutral pH cleaner, ensuring no residue is left behind.
5. Wash glassware and utensils in a commercial dishwasher, ensuring they are dried and stored correctly.
6. Empty rubbish bins, replace liners, and sanitise the bin interior and exterior.
7. Clean mirrors and glass surfaces with a glass cleaner, ensuring a streak-free finish.
8. Spot clean walls and skirting boards with a damp cloth and appropriate cleaner.
9. Check and restock cleaning supplies and consumables as needed.

Equipment

- Microfibre cloths
- Commercial-grade vacuum cleaner
- Mop and bucket with neutral pH cleaner
- Disinfectant solution
- Commercial dishwasher
- Glass cleaner
- Rubbish bin liners
- Cleaning trolley

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free from dust and smudges; floors are spotless and dry; glassware is sparkling; no odours present; rubbish bins are empty and sanitised; all supplies are fully stocked.
Good	Minor dust on surfaces; floors have minimal marks; glassware is clean; faint odours may be present; rubbish bins are empty but not sanitised; most supplies are stocked.
Pass	Noticeable dust on surfaces; floors have visible marks; glassware is mostly clean; noticeable odours present; rubbish bins are not empty; some supplies are missing.
Fail	Heavy dust and smudges on surfaces; floors are dirty and wet; glassware is dirty; strong odours present; rubbish bins are overflowing; supplies are not stocked.