

Baggage Makeup

Code: ANCMF-AU-TH-BM-01 • Facility: Transportation Hub • Frequency: daily

Scope of Work

- Dust all surfaces including conveyor belts, trolleys, and storage areas.
- Sanitise high-touch areas such as handles, buttons, and control panels.
- Vacuum all carpeted areas and mop hard floors using appropriate cleaning solutions.
- Empty and clean rubbish bins, ensuring proper waste segregation.
- Wipe down all visible surfaces to remove smudges and marks.
- Inspect and clean air vents and grilles to maintain air quality.

Method

1. Begin by dusting all surfaces using a microfibre cloth to capture dust particles effectively.
2. Sanitise high-touch areas with a hospital-grade disinfectant, ensuring contact time as per manufacturer's instructions.
3. Vacuum carpeted areas using a HEPA-filter vacuum cleaner to minimise airborne dust.
4. Mop hard floors with a neutral pH floor cleaner, ensuring no residue is left behind.
5. Empty rubbish bins, replace liners, and clean bins with a disinfectant spray.
6. Wipe down all surfaces with a damp cloth to remove any remaining marks or smudges.
7. Inspect air vents and grilles, cleaning them with a vacuum or damp cloth as necessary.

Equipment

- Microfibre cloths
- Hospital-grade disinfectant
- HEPA-filter vacuum cleaner
- Neutral pH floor cleaner
- Rubbish bin liners
- Disinfectant spray

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free from dust and marks; high-touch areas are sanitised with no visible residue; floors are spotless with no debris; air vents are clean and unobstructed.
Good	Minor dust on non-essential surfaces; high-touch areas are mostly sanitised; floors have minimal debris; air vents are mostly clean.
Pass	Noticeable dust on some surfaces; high-touch areas have been sanitised but with some residue; floors have some debris; air vents show some dust accumulation.
Fail	Significant dust and marks on surfaces; high-touch areas are not sanitised; floors are dirty with visible debris; air vents are clogged with dust.