

Container Area

Code: ANCMF-AU-TH-CA-05 • Facility: Transportation Hub • Frequency: daily

Scope of Work

- Dusting all surfaces including shelves, ledges, and containers.
- Sanitising high-touch areas such as door handles, light switches, and handrails.
- Vacuuming and mopping floors to remove dirt and debris.
- Emptying and sanitising rubbish bins.
- Cleaning and polishing glass surfaces and windows.
- Removing any visible stains or marks from walls and floors.
- Ensuring all cleaning activities adhere to colour-coded cleaning systems to prevent cross-contamination.

Method

1. Begin by dusting all surfaces using a microfibre cloth to capture dust particles.
2. Sanitise high-touch areas with an approved disinfectant, ensuring contact time as per manufacturer's instructions.
3. Vacuum the floor using a HEPA-filter vacuum cleaner to remove dust and allergens.
4. Mop the floor with a neutral pH cleaner, ensuring no residue is left behind.
5. Empty rubbish bins and replace liners, then sanitise the bin interior and exterior.
6. Clean glass surfaces with a streak-free glass cleaner and a microfibre cloth.
7. Inspect walls and floors for stains, treating with appropriate cleaning agents as needed.

Equipment

- Microfibre cloths
- HEPA-filter vacuum cleaner
- Neutral pH floor cleaner
- Approved disinfectant
- Colour-coded cleaning cloths and mops
- Streak-free glass cleaner
- Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free of dust and marks; floors are spotless with no residue; high-touch areas are sanitised and free of smudges; glass surfaces are crystal clear; no odours present; rubbish bins are empty and sanitised.
Good	Minor dust on high surfaces; floors are clean with minimal residue; high-touch areas are mostly sanitised; glass surfaces have minor streaks; faint odours may be present; rubbish bins are empty but not fully sanitised.
Pass	Noticeable dust on surfaces; floors have visible residue; high-touch areas are partially sanitised; glass surfaces have visible streaks; noticeable odours present; rubbish bins are not fully emptied or sanitised.
Fail	Heavy dust accumulation; floors are dirty with significant residue; high-touch areas are not sanitised; glass surfaces are dirty; strong odours present; rubbish bins are full and unsanitised.