

Emergency Equipment

Code: ANCMF-AU-TH-EE-01 • Facility: Transportation Hub • Frequency: daily

Scope of Work

- Dust and wipe all surfaces of emergency equipment, including fire extinguishers, first aid kits, and emergency signage.
- Sanitise touchpoints on emergency equipment, such as handles and buttons, using appropriate disinfectants.
- Ensure all emergency equipment is free from visible dirt, dust, and debris.
- Check and clean surrounding areas, including floors and walls, to prevent dust accumulation.
- Empty and clean rubbish bins in the vicinity of emergency equipment.

Method

1. Use a colour-coded cleaning system to prevent cross-contamination, ensuring separate cloths and mops for different areas.
2. Dust surfaces using a microfibre cloth to capture dust effectively.
3. Apply a disinfectant solution to a clean cloth and wipe down all touchpoints on emergency equipment.
4. Vacuum or sweep the surrounding floor area to remove loose dirt and debris.
5. Mop the floor with a sanitising solution, ensuring no residue is left behind.
6. Inspect the area to ensure all cleaning tasks are completed to the required standard.

Equipment

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|-------------------------|---|----------------------|
| • Microfibre cloths | • Colour-coded cleaning cloths and mops | • Mop and bucket |
| • Disinfectant solution | • Vacuum cleaner | • Rubbish bin liners |

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are spotless with no visible dust or dirt. Touchpoints are sanitised and free from smudges. Floors are clean and dry with no debris. Rubbish bins are empty and clean.
Good	Minor dust or smudges on surfaces. Touchpoints are mostly clean. Floors are mostly clean with minimal debris. Rubbish bins are emptied but may have minor residue.
Pass	Noticeable dust or dirt on surfaces. Touchpoints have visible smudges. Floors have some debris. Rubbish bins are not overflowing but have visible waste.
Fail	Significant dust or dirt on surfaces. Touchpoints are visibly dirty. Floors have significant debris. Rubbish bins are overflowing or dirty.