

Generator Room

Code: ANCMF-AU-TH-GR-01 • Facility: Transportation Hub • Frequency: daily

Scope of Work

- Dust all surfaces including equipment, shelves, and ledges.
- Sanitise high-touch areas such as door handles and light switches.
- Vacuum and mop floors to remove dust and debris.
- Empty rubbish bins and replace liners.
- Wipe down walls and doors to remove marks and stains.
- Inspect and clean air vents to ensure proper airflow.

Method

1. Use a colour-coded cleaning system to prevent cross-contamination.
2. Begin by dusting from top to bottom to ensure all surfaces are free of dust.
3. Sanitise high-touch areas using an approved disinfectant.
4. Vacuum floors using a HEPA-filter vacuum cleaner.
5. Mop floors with a neutral pH cleaner to prevent damage to surfaces.
6. Empty rubbish bins, replace liners, and ensure bins are clean and odour-free.
7. Wipe down walls and doors with a microfibre cloth and appropriate cleaner.
8. Inspect air vents and clean with a vacuum or damp cloth as needed.

Equipment

- Colour-coded microfibre cloths
- HEPA-filter vacuum cleaner
- Neutral pH floor cleaner
- Approved disinfectant
- Dusting tools
- Rubbish bin liners
- Cleaning trolley

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free of dust and marks; floors are spotless and dry; no odours present; high-touch areas are sanitised and visibly clean; rubbish bins are empty and clean.
Good	Minor dust on high surfaces; floors are clean with minimal marks; faint odours may be present; high-touch areas are mostly sanitised; rubbish bins are emptied but may have minor residue.
Pass	Visible dust on surfaces; floors have noticeable marks; odours are present; some high-touch areas are not sanitised; rubbish bins are not emptied or have visible residue.
Fail	Heavy dust accumulation; floors are dirty and wet; strong odours present; high-touch areas are not sanitised; rubbish bins are overflowing or dirty.