

Lockers

Code: ANCMF-AU-TH-L-01 • Facility: Transportation Hub • Frequency: daily

Scope of Work

- Dust all locker surfaces, including tops and sides.
- Wipe down locker doors and handles with a sanitising solution.
- Remove any rubbish or debris from inside lockers.
- Sanitise the interior of lockers, focusing on corners and edges.
- Check for and remove any graffiti or marks on locker surfaces.
- Ensure locker area floors are swept and mopped.
- Empty and sanitise rubbish bins in the locker area.

Method

1. Use a colour-coded cleaning system to prevent cross-contamination.
2. Begin by dusting all locker surfaces with a microfibre cloth.
3. Apply a sanitising solution to a clean cloth and wipe down locker doors and handles.
4. Open lockers and remove any rubbish or debris, placing it in the rubbish bin.
5. Spray the interior of lockers with a sanitising solution and wipe thoroughly.
6. Inspect for graffiti or marks and use appropriate cleaning agents to remove them.
7. Sweep the locker area floor, then mop with a suitable floor cleaner.
8. Empty rubbish bins, replace liners, and sanitise the bin surfaces.

Equipment

- | | | |
|--------------------------------|-----------------------------|----------------------|
| • Microfibre cloths | • Broom and dustpan | • Rubbish bin liners |
| • Sanitising solution | • Mop and bucket | |
| • Colour-coded cleaning cloths | • Graffiti removal solution | |

Quality Criteria

Performance Level	Criteria
Excellent	All locker surfaces are spotless, free of dust, marks, and odours. Interior and exterior are fully sanitised. Floors are clean and dry. No rubbish present.
Good	Locker surfaces have minimal dust and no visible marks. Interior is sanitised. Floors are clean with minor dampness. Rubbish bins are empty.
Pass	Locker surfaces show some dust. Minor marks may be present. Interior is mostly sanitised. Floors are swept but may have some damp spots. Rubbish bins are not overflowing.
Fail	Locker surfaces are dusty, with visible marks and odours. Interior is not sanitised. Floors are dirty or wet. Rubbish bins are full or overflowing.