

Motorcycle Parking

Code: ANCMF-AU-TH-MP-04 • Facility: Transportation Hub • Frequency: daily

Scope of Work

- Remove all rubbish and debris from the parking area.
- Clean and sanitise all surfaces, including parking bays and signage.
- Sweep and mop the entire parking area to remove dust and dirt.
- Ensure all rubbish bins are emptied and sanitised.
- Inspect and clean any adjacent pathways and access points.
- Remove any oil spills or stains using appropriate cleaning agents.
- Ensure all lighting fixtures are free from dust and cobwebs.

Method

1. Begin by collecting all visible rubbish and debris, placing it in the appropriate rubbish bins.
2. Use a broom to sweep the entire area, focusing on corners and edges where dirt accumulates.
3. Prepare a mop with a suitable cleaning solution and mop the entire area, ensuring all surfaces are covered.
4. Use a sanitising solution to wipe down all surfaces, including parking bay lines and signage.
5. Empty all rubbish bins, replace liners, and sanitise the bin surfaces.
6. Inspect the area for oil spills and use a degreaser to clean any affected areas.
7. Dust all lighting fixtures and remove any cobwebs from corners and ceilings.

Equipment

- Broom and dustpan
- Mop and bucket with cleaning solution
- Sanitising wipes or spray
- Rubbish bags and bin liners
- Degreaser for oil spills
- Microfibre cloths for dusting
- Personal protective equipment (PPE) as required

Quality Criteria

Performance Level	Criteria
Excellent	No visible rubbish or debris; surfaces are spotless and sanitised; no odours present; all bins are empty and sanitised; no visible dust or cobwebs; oil spills completely removed.
Good	Minor dust or debris in corners; surfaces are clean with minor marks; bins are empty but not sanitised; minimal odours; minor dust on lighting fixtures.
Pass	Some visible rubbish or debris; surfaces have visible marks; bins are not emptied; noticeable odours; dust present on lighting fixtures and corners.
Fail	Significant rubbish or debris; surfaces are dirty and unsanitised; bins are overflowing; strong odours present; heavy dust and cobwebs visible.