

Pharmacy

Code: ANCMF-AU-TH-P-02 • Facility: Transportation Hub • Frequency: daily

Scope of Work

- Dust all surfaces including shelves, counters, and display units.
- Sanitise all high-touch areas such as door handles, taps, and payment terminals.
- Vacuum and mop all floor surfaces using appropriate cleaning solutions.
- Empty and sanitise rubbish bins, replacing liners as needed.
- Clean and sanitise all glass surfaces including windows and display cases.
- Ensure all cleaning activities comply with infection control guidelines.

Method

1. Begin by dusting all surfaces using a microfibre cloth to capture dust particles.
2. Sanitise high-touch areas with a hospital-grade disinfectant, ensuring contact time as per manufacturer's instructions.
3. Vacuum floors using a HEPA-filtered vacuum cleaner to minimise airborne particles.
4. Mop floors with a neutral pH cleaner, ensuring no residue is left behind.
5. Empty rubbish bins, sanitise the interior, and replace liners.
6. Clean glass surfaces with a streak-free glass cleaner, using a squeegee for large areas.

Equipment

- Microfibre cloths
- Hospital-grade disinfectant
- HEPA-filtered vacuum cleaner
- Neutral pH floor cleaner
- Rubbish bin liners
- Streak-free glass cleaner
- Squeegee

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free of dust. High-touch areas are sanitised with no visible residue. Floors are spotless with no streaks or marks. Rubbish bins are odour-free and sanitised. Glass surfaces are crystal clear with no streaks.
Good	Minor dust on less accessible surfaces. High-touch areas are mostly sanitised. Floors have minimal streaks. Rubbish bins are clean with slight odour. Glass surfaces have minor streaks.
Pass	Noticeable dust on surfaces. High-touch areas are partially sanitised. Floors have visible streaks. Rubbish bins have noticeable odour. Glass surfaces have visible streaks.
Fail	Heavy dust accumulation. High-touch areas are not sanitised. Floors are dirty with significant marks. Rubbish bins are overflowing and odorous. Glass surfaces are dirty with significant streaks.