

Pushback Tractors

Code: ANCMF-AU-TH-PT-02 • Facility: Transportation Hub • Frequency: daily

Scope of Work

- Dusting of all surfaces including dashboard, steering wheel, and control panels.
- Wiping and sanitising of all high-touch areas such as handles, levers, and buttons.
- Vacuuming of seats and floor areas to remove dirt and debris.
- Cleaning of windows and mirrors for clear visibility.
- Emptying and sanitising of rubbish bins.
- Inspection and removal of any visible stains or marks on surfaces.
- Odour control measures to ensure a fresh environment.

Method

1. Use a colour-coded cleaning system to prevent cross-contamination.
2. Begin with dusting all surfaces using a microfibre cloth.
3. Apply a suitable sanitising solution to high-touch areas and wipe with a clean cloth.
4. Vacuum seats and floor areas thoroughly.
5. Clean windows and mirrors with a glass cleaner and a lint-free cloth.
6. Empty rubbish bins and replace liners, then sanitise the bin surfaces.
7. Inspect for stains and treat with appropriate cleaning agents.
8. Apply odour neutralisers as needed.

Equipment

- Microfibre cloths
- Sanitising solutions
- Vacuum cleaner
- Glass cleaner
- Lint-free cloths
- Rubbish bin liners
- Odour neutralisers

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free from dust, dirt, and smudges. High-touch areas are fully sanitised. Windows and mirrors are streak-free. No odours present. Rubbish bins are empty and sanitised.
Good	Minor dust or smudges on non-critical surfaces. High-touch areas mostly sanitised. Windows and mirrors have minor streaks. Faint odours may be present. Rubbish bins are empty but not fully sanitised.
Pass	Noticeable dust or smudges on surfaces. High-touch areas partially sanitised. Windows and mirrors have visible streaks. Noticeable odours present. Rubbish bins are not emptied or sanitised.
Fail	Significant dust, dirt, or smudges on surfaces. High-touch areas not sanitised. Windows and mirrors are dirty. Strong odours present. Rubbish bins are full and unsanitised.