

Sleeping Area

Code: ANCMF-AU-TH-SA-01 • Facility: Transportation Hub • Frequency: daily

Scope of Work

- Dust all surfaces including furniture, ledges, and fixtures.
- Vacuum all carpeted areas and rugs.
- Mop hard floors with appropriate cleaning solution.
- Sanitise all high-touch surfaces such as door handles, light switches, and railings.
- Empty and clean rubbish bins, replace liners as needed.
- Clean and sanitise sleeping pods or beds, including changing linens if applicable.
- Ensure all windows and glass surfaces are free from smudges and streaks.
- Check and remove any unpleasant odours using appropriate deodorising methods.

Method

1. Begin by dusting all surfaces using a microfibre cloth to capture dust effectively.
2. Vacuum all carpeted areas using a HEPA-filter vacuum cleaner to ensure dust and allergens are removed.
3. Mop hard floors with a neutral pH cleaner, ensuring no residue is left behind.
4. Use a hospital-grade disinfectant to sanitise all high-touch surfaces, allowing appropriate dwell time for effectiveness.
5. Empty rubbish bins, clean with a disinfectant wipe, and replace liners.
6. Change linens on sleeping pods or beds, ensuring they are laundered according to Australian health standards.
7. Clean windows and glass surfaces with a glass cleaner, using a squeegee for a streak-free finish.
8. Use an air neutraliser to eliminate any unpleasant odours, ensuring the product is safe for indoor use.

Equipment

- Microfibre cloths
- HEPA-filter vacuum cleaner
- Mop and bucket with neutral pH cleaner
- Hospital-grade disinfectant
- Rubbish bin liners
- Glass cleaner and squeegee
- Air neutraliser

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free from dust and smudges; floors are spotless with no residue; high-touch areas are sanitised with no visible marks; bins are empty and clean; no odours present; windows are streak-free.
Good	Minor dust on less accessible surfaces; floors are clean with minimal residue; high-touch areas are mostly sanitised; bins are empty but may have minor marks; faint odours may be present; windows have minor streaks.
Pass	Noticeable dust on surfaces; floors have some residue; high-touch areas are partially sanitised; bins are emptied but not cleaned; noticeable odours; windows have visible streaks.
Fail	Heavy dust accumulation; floors are dirty with visible residue; high-touch areas are unsanitised; bins are full or dirty; strong odours present; windows are dirty with significant streaks.