

Waste Management

Code: ANCMF-AU-TH-WM-01 • Facility: Transportation Hub • Frequency: daily

Scope of Work

- Regular removal of waste from rubbish bins and disposal in designated areas.
- Sanitising of rubbish bins and surrounding areas to prevent odours and contamination.
- Cleaning and sanitising of waste storage areas, including floors and walls.
- Inspection and cleaning of waste disposal equipment and trolleys.
- Monitoring and managing waste segregation according to recycling and hazardous waste guidelines.
- Immediate response to spills or leaks in waste management areas.

Method

1. Collect all waste from bins using a colour-coded system to prevent cross-contamination.
2. Transport waste to designated disposal areas using a trolley.
3. Sanitise bins and surrounding areas with appropriate cleaning agents.
4. Clean floors and walls in waste storage areas using mops and disinfectants.
5. Inspect and clean waste disposal equipment and trolleys, ensuring they are free from debris and contamination.
6. Ensure waste is segregated and disposed of according to local council and environmental regulations.
7. Respond promptly to any spills or leaks, using absorbent materials and disinfectants to clean affected areas.

Equipment

- Colour-coded cleaning cloths and mops
- Sanitising agents and disinfectants
- Waste collection trolleys
- Rubbish bins and liners
- Personal protective equipment (PPE)
- Absorbent materials for spill response

Quality Criteria

Performance Level	Criteria
Excellent	All bins are emptied and sanitised; no visible waste or odours; floors and walls are spotless; waste equipment is clean and operational; waste is correctly segregated.
Good	Bins are emptied and sanitised; minor waste or odours present; floors and walls are mostly clean; waste equipment is mostly clean; waste is mostly segregated correctly.
Pass	Bins are emptied; some waste or odours present; floors and walls have some dirt; waste equipment is functional but not fully clean; waste segregation is inconsistent.
Fail	Bins are not emptied; significant waste or odours present; floors and walls are dirty; waste equipment is dirty or non-functional; waste is not segregated.