

Water Treatment

Code: ANCMF-AU-TH-WT-01 • Facility: Transportation Hub • Frequency: daily

Scope of Work

- Sanitising all surfaces including benches, control panels, and handrails.
- Mopping floors with appropriate disinfectant solutions.
- Wiping down all high-touch areas such as door handles, switches, and taps.
- Emptying and sanitising rubbish bins.
- Dusting all surfaces including vents and ledges.
- Cleaning and sanitising sinks and any exposed plumbing fixtures.
- Ensuring all cleaning activities comply with relevant Australian health and safety standards.

Method

1. Prepare the area by removing any visible debris and ensuring all cleaning equipment is ready and in good condition.
2. Use a colour-coded cleaning system to prevent cross-contamination.
3. Begin by dusting all high surfaces and working downwards to avoid re-contamination.
4. Sanitise all surfaces using an approved disinfectant, paying special attention to high-touch areas.
5. Mop the floors using a wet mop and appropriate cleaning solution, ensuring no pooling of water occurs.
6. Empty rubbish bins, replace liners, and sanitise the bin area.
7. Conduct a final inspection to ensure all areas meet the quality criteria.

Equipment

- Colour-coded cleaning cloths and mops
- Approved disinfectant solutions
- Dusting tools
- Wet mop and bucket
- Rubbish bin liners
- Cleaning trolley

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are visibly clean and sanitised, no dust or debris present, bins are empty and sanitised, floors are spotless with no streaks or water pooling.
Good	Surfaces are clean with minimal dust, bins are emptied, floors are clean with minor streaks.
Pass	Surfaces are mostly clean, some dust present, bins are emptied but not sanitised, floors have visible streaks.
Fail	Surfaces are visibly dirty, dust and debris present, bins are full or not sanitised, floors are dirty or have water pooling.